



Telephone: (541) 734-5455

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Date: _____ Applicants name: _____ MI DATE: _____

Welcome and thank you for applying at Poplar Village North Apartments! The following is information and the application you will need to apply for residency at the Poplar Village North Apartments. If you have any additional questions, please contact us. Our hours are 9:00 AM – 5:00 PM Monday through Friday and 10:00 to 4:00 Saturday

Please note that you will need to sign a 6 month lease

There is a \$30.00 screening fee per applicant

Poplar Village North Screens all applicants for Credit History, Eviction History, and Criminal History.

To qualify for residency at Poplar Village North Apartments, all parties must adhere to:

- **Employment:** Permanently employed and on current job at least 6 months or Prior Employment of at least 1 year.
- **Income:** Gross Income must be equal to at least 3 month’s monthly rent amount. Proof of income must be attached to application.
- **Residence History:** Must have lived at current residence a minimum of 6 months or Prior Residence at least one year.
- **Good Rental History:** will be verified.
- **Copy of Current Picture ID:** Driver’s license, DMV ID card, Passport or Student ID (One is sufficient)
- **Good Credit History:** will be verified.

Title VIII of the CIVIL RIGHTS ACT OF 1968: as amended makes discrimination based on race, color, religion, sex, national origin, handicap or familial illegal in connection with the rental of most housing.

Equal Credit Opportunity Act: The Federal Equal Credit Opportunity Act prohibits creditors from discrimination against credit applications based on sex or marital status.

Questionnaire: Please fill out the following short questionnaire. Please note that we will not process your application unless all the questions are answered, and sufficient income documentation is provided. The two page application is attached to this cover sheet. Thank you!

1. When do you need to move in? _____
2. How many residents will live in the apartment? _____ What is your current rent? _____
3. Do you have any pets? _____ If yes, what type? _____ How many? _____
4. Do you smoke? _____ 5. Do you have a waterbed? _____ An aquarium? _____
5. How did you hear about Poplar Village North? _____



POPLAR VILLAGE NORTH RENTAL APPLICATION

APPLICANT'S FULL NAME _____ DATE OF BIRTH _____

DRIVER'S LICENSE # _____ SOCIAL SECURITY # _____

PHONE # _____ WORK/CELL PHONE # _____

E-MAIL ADDRESS _____

APPLICANT RESIDENTIAL INFORMATION: Please provide at least 2 years of residential history

PRESENT ADDRESS _____

OWNER/AGENT NAME _____ PHONE NO _____

DATE IN _____ DATE OUT _____ REASON FOR MOVING _____

CURRENT MONTHLY RENT _____

PREVIOUS ADDRESS _____

OWNER/AGENT NAME _____ PHONE NO _____

DATE IN _____ DATE OUT _____ REASON FOR MOVING _____

PREVIOUS MONTHLY RENT _____

PREVIOUS ADDRESS _____

OWNER/AGENT NAME _____ PHONE NO _____

DATE IN _____ DATE OUT _____ REASON FOR MOVING _____

PREVIOUS MONTHLY RENT _____

APPLICANT'S PERSONAL REFERENCE (LIST 2 UNRELATED)

NAME _____ PHONE _____

ADDRESS _____

NAME _____ PHONE _____

ADDRESS _____



POPLAR VILLAGE NORTH RENTAL APPLICATION

APPLICANT EMPLOYMENT INFORMATION: Please provide at least 2 years of employment history

CURRENT EMPLOYER _____ **JOB TITLE** _____

EMPLOYER'S ADDRESS _____

EMPLOYMENT DATES _____ GROSS MONTHLY INCOME _____

SUPERVISOR _____ PHONE _____ FAX _____

IF LESS THAN 2 YEARS:

PREVIOUS EMPLOYER _____ **JOB TITLE** _____

EMPLOYER'S ADDRESS _____

EMPLOYMENT DATES _____ TO _____ GROSS MONTHLY INCOME _____

SUPERVISOR _____ PHONE _____ FAX _____

PREVIOUS EMPLOYER _____ **JOB TITLE** _____

EMPLOYER'S ADDRESS _____

EMPLOYMENT DATES _____ TO _____ GROSS MONTHLY INCOME _____

SUPERVISOR _____ PHONE _____ FAX _____

PREVIOUS EMPLOYER _____ **JOB TITLE** _____

EMPLOYER'S ADDRESS _____

EMPLOYMENT DATES _____ TO _____ GROSS MONTHLY INCOME _____

SUPERVISOR _____ PHONE _____ FAX _____

OTHER INCOME AMOUNT _____ SOURCE _____

OTHER INCOME AMOUNT _____ SOURCE _____



POPLAR VILLAGE NORTH RENTAL APPLICATION

ADDITIONAL OCCUPANTS (INCLUDING CO-APPLICANT)

NAME _____ RELATIONSHIP _____ DATE OF BIRTH _____

NAME _____ RELATIONSHIP _____ DATE OF BIRTH _____

NAME _____ RELATIONSHIP _____ DATE OF BIRTH _____

VEHICLES

MAKE, MODEL, YEAR _____

LICENSE NUMBER & STATE _____

MAKE, MODEL, YEAR _____

LICENSE NUMBER & STATE _____

APPLICANT EMERGENCY CONTACTS

NAME, ADDRESS & PHONE _____

RELATIONSHIP TO TENANT _____

NAME, ADDRESS & PHONE _____

RELATIONSHIP TO TENANT _____

Please continue to page 5 to complete the application.



**POPLAR VILLAGE NORTH
RENTAL APPLICATION**

HAVE YOU OR OTHER OCCUPANTS EVER BEEN CONVICTED OF ANY CRIME?

NO _____ **YES** _____

NAME: _____

LIST CRIMES AND DATES OF CONVICTIONS:

HAVE YOU OR YOUR CO-APPLICANT EVER FILED ANY TYPE OF BANKRUPTCY PROCEEDINGS?

NO _____ **YES** _____

NAME: _____

WHAT COUNTY AND STATE?

PLEASE EXPLAIN _____

HAVE YOU, YOUR CO-APPLICANT, OR OTHER OCCUPANTS EVER RECEIVE WRITTEN NOTICE FROM ANY LANDLORD THAT YOUR TENANCY WILL BE TERMINATED FOR ANY REASON?

NO _____ **YES** _____

NAME: _____

PLEASE EXPLAIN _____

HAVE YOU, YOUR CO-APPLICANT OR OTHER OCCUPANTS EVER BEEN EVICTED OR HAD EVICTION PROCEEDINGS COMMENCED AGAINST YOU IN ANY COURT IN THIS STATE OR ANY OTHER?

NO _____ **YES** _____

NAME: _____

PLEASE EXPLAIN _____

APPLICANT SCREENING CHARGE DISCLOSURE(S)

OWNER/AGENT MAY OBTAIN A TENANT SCREENING AND/OR CREDIT REPORT WHICH SCREENS FOR CREDIT HISTORY, CRIMINAL HISTORY AND EVICTION HISTORY.

I AUTHORIZE THE LANDLORD TO MAKE ANY INQUIRIES AND RECEIVE ACCESS TO ANY INFORMATION FROM ANY CREDIT BUREAU, CREDIT REPORTING AGENCY, EMPLOYER OR REFERENCE LISTED IN THIS APPLICATION, TO ENABLE THE LANDLORD TO EVALUATE MY QUALIFICATIONS AS A PROSPECTIVE TENANT.

I HEREBY CERTIFY AND VERIFY THAT THE FOREGOING RENTAL APPLICATION FORM HAS BEEN COMPLETED AND FILLED OUT TRUTHFULLY AND ACCURATELY. I UNDERSTAND THAT THE LANDLORD WILL BE RELYING UPON MY ANSWERS AND STATEMENTS IN THE APPLICATION IN CONSIDERING ME AS A PROSPECTIVE TENANT.

APPLICANT SIGNATURE

DATE

